

~ MINUTES ~

REGULAR / SPECIAL MEETING ~ BOARD OF DIRECTORS

MARY WALKER SCHOOL DISTRICT NO. 207

December 14, 2017 ~ 6:30pm ~ Springdale, WA 99173

| MEMBERS PRESENT | GUEST(S) PRESENT | MEMBER(S) ABSENT |
|--|---|--|
| Beckman, Diana (Vice-Chair) Canfield, Jeff (Chair) Roy, Amy Scott, Jim Turner, Justyn Winters, Rick (Interim Supt.) | M. Anderson Axtell, John Axtell, Paul Cobb, Matt Gines, Matt Hargrave, Edwina Holsten, Tina | Joachim, Brett McIsaac, Sue Norris, Amanda Rainey, Brandon Ward, Tammy Wright, Tamara + Several Youth & Graduation Guests |
| | | n/a |

CALL TO ORDER & FLAG SALUTE

This meeting was called to order by J. Canfield at 6:30pm and was followed by a flag salute and Pledge of Allegiance, recited by all present. There were no changes to the Consent Agenda. There were two additions to the Agenda's Other Business section (specifically, the addition of Springdale Academy: New Curriculum); and Business Services Director Report section (specifically, the addition of Other: Surplus Items).

The Board meeting was recessed at 6:35pm to conduct an ALE (Mary Walker Alternative High School) student's mid-year graduation ceremony. The 'regular' meeting re-convened at 6:50pm.

OATH OF OFFICE / SWEARING-IN

- Diana Beckman's and Jeffrey Canfield's Oaths of Office as School Board Directors were duly administered and sworn-in by Rick Winters (Interim Superintendent).

CONSENT AGENDA

- Board Meeting Minutes:
 - Regular Meeting – November 20, 2017.
- Personnel / Staff Changes:
 - Administrator Contracts:
 - Sue McIsaac (Director of Business Services).
 - Supplemental Contracts: n/a.
 - Independent Contracts:
 - Tamara Wright (Mental Health Counseling).
 - Resignations – Certificated: n/a.
 - Resignations – Classified: n/a.
 - New Hires - Certificated: n/a.
 - New Hires - Classified:
 - Brittny Beckman (HS Score / Shot Clock Operator).
 - Jesse Nolan (HS Wrestling Asst. Coach).
 - Jim Scott (Bus Driver – Trips).
 - Other – Classified – Rescinded Acceptance:
 - Amelia Abrahamson (Para Educator).
 - Other – Certificated:
 - Frederick Hole (MS Student Teacher, Western Governors University).
 - Other – Classified:
 - Kaylene Gidley (Research Aide, Career Path Services).
 - Tim Goad (Maintenance Technician, FT; effective 1/1/2018).
 - Rick Winters (MS Basketball Head Coach).

- Donations:
 - Camas Valley Grange; \$50.00 value (tissues, toothpaste, toothbrushes, gloves, paper and school supplies); students in need.
 - Chewelah Lions Club; \$300.00 value (winter clothing: snow boots, coats/jackets/vests, gloves, hats, scarf); students in need.
 - Donna Beck; \$93.84 value (clothing: gloves, socks, hats); students in need.
- Accounts Payable:
 - December 2017.
- Payroll:
 - December 2017.

PUBLIC FORUM

Nothing to report.

PK-5 PRINCIPAL / SPECIAL EDUCATION (SPED) DIRECTOR REPORT

E. Hargrave presented briefly on the following:

- Enrollment (P-5) – holding steady.
- Other:
 - School Improvement Plan – Title I Committee met on-site and attended training in Spokane; will target Math; Deb Kowalkowski contracted for 20 days as Math Coach.
 - After School Program – looking at using multiple teachers across several days; currently at approx. 20 students; expecting more if 4:30 bus available.
 - K12 Leadership – teachers established team.
 - Mathematical Mindsets – curriculum discussion.

6-12 PRINCIPAL / ALE MANAGER REPORT

M. Cobb presented briefly on the following:

- Status:
 - Middle School / High School.
 - MAPS Testing – using Summit; 2nd round to begin after Winter Break; Middle School showing great success/growth to date.
 - ALE Programs.
 - Mary Walker Alternative High School – 12th Grade Student Graduation / Recognition (Angela Erickson) – see above, regarding graduation ceremony during Board meeting recess.
 - Mary Walker Promise – nothing to report.
 - Springdale Academy – new curriculum discussion; request approval; see Attachment #1.
- Other:
 - Safety Plan Presentation – discussion of 3 types of emergencies: secure-in-place, lockdown and evacuation; presentation of free online materials (from ILoveUGuys.com) that can be printed on-site/in-house; evacuation plan is to send all students to the ‘Bus Barn’ yard, a secure area that can be used for re-unification purposes as well; goal is to conduct a drill 3 times per year, with the 1st to be done in January; expect delivery of safety / crisis buckets to be delivered to all classrooms Dec. 15th.
 - Archery Grant (B. Rainey) – applied for and was awarded grants from National Archery & School Program and WA Fish & Wildlife; will cover 8-90% of costs; to be offered in PE program.
 - Library Renovation – Expect computers to arrive in early-January; waiting on electrical work to be completed before they can be set-up for use.

BUSINESS SERVICES DIRECTOR REPORT

S. McIsaac presented briefly on the following:

- Status:
 - Enrollment = 503.
 - Monthly Budget Report – expect to purchase bus within month; tractor will be leased, with delivery expected Dec. 15th; van purchase imminent; will probably need to file Budget Extension in spring.
 - Audit – the 2015/2016 School Year’s Exit Audit meeting was finally held Dec. 12th.
- Other.
 - Surplus Items –see Attachment #2, titled Surplus Sale Items; some items have inadvertently been included in this list which were previously declared as ‘surplus’; recommend approval to declare the non-duplicated items as ‘surplus’.

SUPERINTENDENT REPORT (R. Winters, Interim)

- Other:
 - 3-D / Virtual Reality Hands-on Demonstration (B. Rainey) – everyone present was invited to participate in this demonstration.
 - Rural Alliance Quarterly Progress Report (K. Jacka) – many exciting things are happening; see Attachment #3.
 - Former Staff / Alumni Memorial Recognition (special dedication of campus buildings / areas) – discussion regarding possibility of honoring former staff, alumni, board members, etc. by renaming buildings (all, or part) and/or athletic fields.

BOARD POLICY REVIEW

- Board Policy, Procedure and/or Form: (2nd Reading)
 - #1340: Board of Directors: Targeted Student Learning (new policy, no procedure).
 - #2024 & #2024P: Instruction: Online Learning (updated policy & procedure).
 - #3115 & #3115P: Students: Homeless Students – Enrollment Rights and Services (updated policy & procedure).
 - #3122 & #3122P: Students: Excused and Unexcused Absences (updated policy & procedure).
 - #3235 & #3235P: Students: Protection of Student Personal Information (updated policy & procedure).
 - #3416 & #3416P: Students: Medication at School (updated policy & procedure).
 - #3432 & #3432P: Students: Emergencies (updated policy & procedure).
 - #4217, #4217P & #4217F: Community Relations: Effective Communication (new policy, procedure & form).
 - #5005 & #5005P: Personnel: Employment and Volunteers: Disclosures, Certification Requirements, Assurances and Approval (updated policy with new title, & deletion of old procedure / no new procedure).
 - #5240: Personnel: Evaluation of Staff (updated policy only).
 - #6101 & #6101P: Management Support: Federal Cash and Financial Management (new policy & procedure).
 - #6106 & #6106P: Management Support: Allowable Costs for Federal Programs (new policy & procedure).
 - #6220 & #6220P: Management Support: Bid Requirements (updated policy & procedure).
 - #6580, #6580P & #6580F: Management Support: Continuity of Operations Plan (new policy, procedure & form).
 - #6700 & #6700P: Management Support: Nutrition, Health and Physical Fitness (updated policy & procedure with new title).

PLANNING AND DISCUSSION

- Capital Levy Election (February 2019) – reminder provided; would like to bring in D.A. Davis and/or Piper Jaffray for presentation(s) at February / March Board meeting(s).

EXECUTIVE SESSION

No motion was entertained for the need to enter into an Executive Session; therefore, no Executive Session was called for or held.

BUSINESS

- J. Turner made a motion to accept and approve all items of the Consent Agenda, as submitted, and to include the December 2017 Accounts Payable and December 2017 Payroll (all as noted below); A. Roy seconded; motion carried. It is also noted that, due to a potential conflict of interest regarding Classified Personnel New Hires, both D. Beckman and J. Scott recused themselves from this vote.

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|----------|-----------------|----------|---------|-----------|----|------------|
| Gen Fund | Warrant numbers | 161034 | through | 161054 | \$ | 18,059.37 |
| | Warrant numbers | 161087 | through | 161155 | \$ | 138,857.41 |
| ASB – K8 | Warrant numbers | 161025 | through | 161030 | \$ | 897.16 |
| ASB – HS | Warrant numbers | 161031 | through | 161033 | \$ | 1,585.35 |
| | Warrant number | 161086 | | | \$ | 559.00 |
| Payroll | Warrant numbers | 161020 | through | 161024 | \$ | 498,610.80 |
| | Warrant numbers | 161055 | through | 161063 | | |
| | Warrant numbers | 161064 | through | 161085 | | |
| | Direct Deposit | 90007054 | through | 900007154 | | |

- Other:
 - A. Roy made a motion to declare as ‘surplus’ the items listed in Attachment #1 (corrected, as noted above) J. Scott seconded; motion carried.
 - A. Roy made a motion to approve the new curriculum purchase for Springdale Academy, as listed in Attachment #2, with said purchase not expected to exceed \$1,000.00; J. Turner seconded; motion carried.

OTHER BUSINESS

Nothing to report.

ADJOURNMENT

A. Roy made a motion to adjourn at 8:27pm; J. Scott seconded; motion carried.

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Tina L. Holsten, Clerk

 Board Secretary

 Board Chair (or Vice-Chair)